



Vehicle Model	Transmission				
Date	First Name	Surname	Telephone	Registration No.	Engine Size

VIN	Recall Check	Mileage	Service Advisor	Service Handover
	Report Attached <input type="checkbox"/>			

Operations	Technician Remarks					Completed
Thousands of miles	21	42	63	84	105	
Years	2	4	6	8	10	
Check tyre condition/wear and adjust pressure if required	•	•	•	•	•	
Check operation of lighting system (headlamps, direction indicators, hazard warning lights, boot, passenger compartment, glove box, instrument panel warning lights, etc.)	•	•	•	•	•	
Check operation of windscreen washer system and adjust nozzles if necessary.	•	•	•	•	•	
Check windscreen/rear window wiper blade position/wear	•	•	•	•	•	
Check condition and wear of front disc brake pads and operation of pad wear indicator	•	•	•	•	•	
Check condition and wear of rear drum brake linings	•	•	•	•	•	
Visually inspect the conditions of: bodywork, underbody protection, pipes and tubes (exhaust . fuel . brakes), rubber parts (boots, sleeves, bushes, etc.)	•	•	•	•	•	
Check cleanliness of bonnet and boot locks, and the cleanliness and lubrication of linkages	•	•	•	•	•	
Check and, if necessary, top up fluid levels (brakes/hydraulic clutch, windscreen washer, battery, engine coolant, etc.)	•	•	•	•	•	
Replace accessory drive belt/s	•	•	•	•	•	
Check the handbrake lever stroke and adjust it, if necessary	•	•	•	•	•	
Visually inspect the condition of accessory drive belt/s.	•	•	•	•	•	
Check engine management system operation (via diagnostic socket)	•	•	•	•	•	
Check cleanliness of sliding side door lower guides (or every 6 months)	•	•	•	•	•	
Change brake fluid (or every 24 months)	•	•	•	•	•	
Replace pollen filter (or every 24 months)	•	•	•	•	•	
Check battery charge status and possibly recharge ()	•	•	•	•	•	
Check the tension of auxiliary drive belt/s and adjust if necessary (excluding engines equipped with automatic tensioners)	•	•	•	•	•	
Check emissions/fumes	•	•	•	•	•	
Replace fuel filter	•	•	•	•	•	
Change engine oil and replace oil filter (**) (O)	•	•	•	•	•	
Replace air filter cartridge	•	•	•	•	•	
Replace toothed timing belt (*) (1.6 Multijet - 2.0 Multijet version)	•	•	•	•	•	
Check the transmission control oil level	•	•	•	•	•	
Check level for the clutch actuation hydraulic system	•	•	•	•	•	
Replace oil for the clutch actuation hydraulic system (or every 2 years)	•	•	•	•	•	

WORKSHOP RECOMMENDATIONS & CUSTOMER ADVICE

Tyre Tread Depth Report- UK legal minimum depth is 1.6 - Manufacturer recommends replacement at 3mm			
	Tread (mm)	Recommendations	Overall Condition
FRONT driver's side			
FRONT passenger's side			
REAR driver's side			
REAR passenger's side			
SPARE			

BRAKING REPORT- Workshop advice on wear& tear	
FRONT Pads	
FRONT Discs	
Rear Pads/Shoes	
Rear Discs/Drums	

VEHICLE ROAD TEST OBSERVATIONS

Tech. Signature

Date

(*) Regardless of the distance covered, the timing belt should be replaced every 4 years for particularly demanding use (cold climates, city driving, idling for a long time, dusty areas) or, in any case, every 5 years.

(**) If the car is used mainly for town driving, the engine oil and filter should be changed every 12 months.

(△) To control the battery charge status, it is advisable to use the diagnosis instrument Midtronics FGA

(O) The engine oil and the filter must be replaced when the warning light on the dashboard comes on (see the "Warning lights and messages" section) or at least every 24 months.